

TOWNSHIP OF MILLSTONE  
Meeting Room  
215 Millstone Road  
Millstone Township, NJ 08535

**TOWNSHIP COMMITTEE MINUTES  
MARCH 16, 2016 @ 8:00 PM**

**Mayor Kinsey calls the meeting to order at 7:36 P.M.**

**ROLL CALL:** Mayor Kinsey - present, Committeeman Dorfman –present, Committeeman Kuczinski – present, Committeeman Masci – present. Committeewoman Grbelja - present. Also in attendance – Attorney – Bob Munoz and Municipal Clerk/Administrator – Maria Dellasala.

**STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.**

**I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE TRENTON TIMES, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 17, 2015.**

**RESOLUTION TO GO INTO EXECUTIVE SESSION, (16-82) Moved C/Kuczinski, Second M/Kinsey. Committee Discussion: None**

**VOTE:**

AYES: C/Dorfman, C/Grbelja, C/Kuczinski, C/Masci, M/Kinsey  
NAYS: None  
ABSTAIN: None  
ABSENT: None

Motion to adjourn executive session, Moved C/Masci, Second C/Dorfman. ©

Time In 7:02 p.m., Time Out 8:12 p.m.

**MAYOR KINSEY CALLS THE REGULAR MEETING TO ORDER AT 8:18 P.M.  
FOLLOWED BY A FLAG SALUTE AND A MOMENT OF SILENCE.**

**ORDINANCES:**

**ORDINANCE 16-04  
SECOND READING**

ORDINANCE AMENDING CHAPTER XXXV (LAND USE), ARTICLE XI, DESIGN AND PERFORMANCE STANDARDS AND CONSTRUCTION SPECIFICATIONS), SECTION 11-33 (THREATENED AND ENDANGERED SPECIES) THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY.

**EXPLANATORY STATEMENT:** This Ordinance amends the Threatened and Endangered Species Ordinance, within the Township's Land Use and Development Regulations regarding requirements for submitting a survey.

Affidavit of Publication Presented

Mayor Kinsey opens the public hearing at 8:19 p.m.

No Public Comment

Mayor Kinsey closes the public hearing at 8:19 p.m.

Motion to adopt, Moved C/Grbelja, Second C/Dorfman. Committee Discussion: None

**VOTE:**

AYES: C/Dorfman, C/Grbelja, C/Kuczinski, C/Masci, M/Kinsey

NAYS: None

ABSTAIN: None

ABSENT: None

**ORDINANCE NO. 16-05**

**SECOND READING**

BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$150,000 FOR ACQUISITION OF PROPERTY LOCATED ON 471 STAGECOACH ROAD IN AND BY THE TOWNSHIP OF MILLSTONE, IN THE COUNTY OF MONMOUTH, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$142,500 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING PART OF THE APPROPRIATION.

**EXPLANATORY STATEMENT:** This Bond Ordinance provides an appropriation of \$150,000 for the acquisition of real property, identified as Block 35, Lot 15, containing approximately 2.56 acres, located on 471 Stagecoach Road, and authorizing the issuance of \$142,500 bonds or notes.

Affidavit of Publication Presented

Mayor Kinsey opens the public hearing at 8:21 p.m.

No Public Comment

Mayor Kinsey closes the public hearing at 8:21 p.m.

Motion to adopt, Moved C/Grbelja, Second M/Kinsey. Committee Discussion: M/Kinsey states that this ordinance is for the acquisition of property at 471 Stage Coach Road. This property is adjacent to the Allen House and would mirror what we have done there. We just had the ribbon cutting ceremony and 10 deserving seniors will be moving in shortly. We are trying to create an enclave for our seniors, the community center is just doors away as is the fire house and the municipal building. There is a patio on the back portion of the property that looks out onto a pond, it is scenic and very calming. You do not hear the traffic from Stage Coach Road.

**VOTE:**

AYES: C/Grbelja, C/Kuczinski, C/Masci, C/Dorfman, M/Kinsey

NAYS: None

ABSTAIN: None

ABSENT: None

**RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.**  
**ALL MATTERS LISTED UNDER ITEM "CONSENT AGENDA" ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE**

**DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.**

- 16-83 Resolution to Adopt Temporary Emergency Appropriations #3
- 16-84 Resolution Awarding a Contract For Structural and Roofing Improvements to the Millstone "Historic property" formerly known as the Clarksburg Methodist Episcopal Church
- 16-85 Payment of Vouchers
- 16-86 Resolution Authorizing Execution of Grant Agreement with Monmouth County Municipal Open Space Program and a Deed of Open Space Easement for Block 34, Lot 13.02

Motion to adopt, Moved C/Kuczinski, Second C/Masci. Committee Discussion: None

**VOTE:**

AYES: C/Kuczinski, C/Masci, C/Dorfman, C/Grbelja, M/Kinsey

NAYS: None

ABSTAIN: None

ABSENT: None

**REPORTS FROM VARIOUS DEPARTMENTS FOR FEBRUARY 2016:**

Tax Collector	\$8,831,329.61
Clerks report	\$ 918.85
Dog License	\$ 2,371.80
Recreation	\$ 3,035.00
Building Department	\$ 53,386.00
COAH	\$ 50,651.00
Municipal Court	\$ 19,923.00
2016 Interest Revenue	
Code Enforcement	
Tax Collector's 2015 Annual Report	
Board of Adjustment 2015 Annual Report	

Motion to file, Moved C/Dorfman, Second C/Masci. ©

**TOWNSHIP COMMITTEE MINUTES:**

1. Regular Session and Executive Session March 2, 2016

Motion to adopt, Moved C/Kuczinski, Second C/Dorfman. Committee Discussion: None

**VOTE:**

AYES: C/Masci, C/Dorfman, C/Grbelja, C/Kuczinski, M/Kinsey

NAYS: None

ABSTAIN: None

ABSENT: None

**COMMENTS FROM THE DAIS:**

C/Grbelja states we hope to put a walking trail between the Allen House and the property at 471 Stage Coach Road, there should be enough room, then continue behind the Clarksburg Inn to the Community Center.

C/Masci states that resolution 16-84 is for the repairs to the Clarksburg Methodist Episcopal Church,

initial bids were for over \$400,000 we have done our due diligence and now went out to bid again, and received bid at a little under \$200,000. The person doing the work is very qualified.

M/Kinsey states that the new doors have been installed at the Community Center

C/Masci stats the transformation of the building, the landscaping look fantastic

M/Kinsey states we are excited to get outside done, we have a new sign to put on the building, which will be done after the building is painted, for now the sign is located in Maria Dellasala's office.

M/Kinsey announces the curbside clean up will take place on Monday April 11, please place your items curbside by 6AM, April 6, 2016. Monmouth County will be hosting a shredding event at Wagner Farm Park, Sunday, May 1, 2016 from 9am - 1pm. Brush drop off will begin April 16, 2016 and will continue every Saturday through May 21, 2016 from 8am-1pm. Location 15 Baird Road, across from Wagner Farm Park.

C/Grbelja states that Jersey Fresh International Three Day Event - An Event for Olympic Hopefuls JFI will host qualifying selection trials for 2016 Olympic Games at the Horse Park of New Jersey. For more information you can go to Millstone Township's website, [www.millstonenj.gov](http://www.millstonenj.gov).

### **PRIVILEGE OF THE FLOOR:**

Mayor Kinsey opens the meeting to the public at 8:36 p.m.

No Public Comment

Mayor Kinsey closes the meeting to the public at 8:37 p.m.

Motion to adjourn, Moved C/Grbelja, Second C/Kuczinski. © Time Out 8:37 p.m.

Tapes of the meeting are available in the Municipal Clerks Office.

March 16, 2016 minutes approved at a Township Committee meeting held on April 6, 2016.

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Maria Dellasala, RMC  
Municipal Clerk  
Millstone Township